

Studies and Advocacy Responsible- Euro-Med Region

- Place : **Tunis**
- Contract: **12 months fixed-term contract Expatriate or national staff**
- Application deadline : **18 June 2021**
- Start : **As soon as possible**



Our organisation

Avocats Sans Frontières (ASF) is an international non-governmental organisation created in Belgium in 1992. ASF specialises in the development of projects to promote and support access to justice, the realisation of human rights and the rule of law in post-conflict and/or development countries.

ASF has permanent offices in the Democratic Republic of Congo, Uganda, Tunisia, Morocco, Indonesia and the Central African Republic.

Scope of the position

In 2018, ASF created a "Mediterranean" regional office to develop and harmonize its action in the region. One of the objectives of the Euro-Med regional office is to collect and analyses data from ASF's field action in order to influence decision-making processes at national level, but also at European level (including EU institutions and Member States).

The role of the Studies and Advocacy Responsible Euro-Med is to support the program teams in the development of thematic analyses, in consultation with ASF's Knowledge & Learning Unit, and in their translation into advocacy tools (policy briefs, studies...).

He/she identifies advocacy opportunities at the national and international level (human rights bodies and authorities, European Union, Northern Mediterranean States) and supports the teams in opening up spaces for dialogue.

Tasks

1. Support the data collection and analysis in the identified thematic

- Provide methodological support to the concerned teams and partners in the development and implementation of the data collection processes;
- Support the production of expert documents and their dissemination;
- Carry out a permanent watch on the subjects related to the themes and identifies international spaces and opportunities for dialogue and influence;
- Identify and propose potential strategic litigation and monitors it in collaboration with the relevant teams and partners;
- Contribute to institutional expertise and maintains dialogue with other ASF offices that implement similar actions.

2. Design and implementation of a national and international influence strategy

- Mapping actors and decision-making processes and identifying spaces and opportunities for influence on priority issues in the region (currently business and human rights; security and rule of law; migration);

- Follows teams and partners in the preparation of advocacy documents;
- Organizes and prepares institutional meetings between civil society actors and EU policy makers;
- Contributes to visibility/communication actions

3. Network integration and external relations

- Actively participate in building networks and coalitions of actors involved in the follow-up of EU-Med relations;
- Participate in public conferences and meetings and the media;
- Contribute in the capacity building of civil society actors in the South on International Human Rights mechanisms.

Function

The position has a regional scope and reports to the Regional Director.

The S&A Responsible has many functional relationships:

- Within the regional team, he/she works closely with the Monitoring Evaluation, Accountability and Learning Expert.
- At the country team level, he/she also maintains daily working relationships with the relevant program and project coordinators.
- At the international level, he/she maintains functional relations with the Knowledge and Learning Unit in Brussels.

Desired profile

The ideal candidate has:

- A higher education preferably in Law, International Relations, Political sciences, etc. (Master level)
- A minimum of 5 years' relevant professional experience in a function with responsibility in NGOs and/or International Institutions, preferably in the justice and human rights sector
- Knowledge of advocacy techniques and the organization and functioning of public authorities within the region and the European Union
- Knowledge of international human rights protection mechanisms.

Other skills

- Experience and knowledge of civil society in the region
- Good understanding of development issues and rights-based approach
- Bilingual French-English (both written and spoken), knowledge of Arabic is an asset
- Excellent writing and analytical skills, and ability to synthesize
- Team player, Negotiation skills and diplomacy, rigor, flexibility, perseverance, initiative and autonomy
- Available for regular international travel.

We offer

- 12 month fixed term contract
- A gross monthly salary as per ASF salary scale, taking into account relevant previous experiences
- An attractive
- The opportunity to work for a leading NGO specialized in the development of projects to promote and support access to justice, the realisation of human rights and the rule of law
- The opportunity to play a part in major and inspiring changes. You will be part of a motivated and passionate team who are committed to their mission
 - A stimulating and passionate work environment within an organization that pays a lot of attention to the work-life balance

How to apply

Please send your cover letter, CV and availabilities to job@asf.be, with «**Officer od Studies and Advocacy EUROMED Region**» in the subject, before the **18th June 2021**.

Applications will be processed as they are received. Because of limited human resources, only pre-selected candidates will be contacted by ASF. Thank you for your understanding.