

Country representative in Indonesia

- Job location: Jakarta, Indonesia
- Application closing date: 30 September 2018
- Starting date: November 2018



Who we are

Avocats Sans Frontières (ASF) is an international non-governmental organisation founded in 1992 in Belgium. ASF specialises in the development of projects aimed at promoting and supporting access to justice, the upholding of human rights and the rule of law in post conflict and/or developing countries. ASF has permanent offices in Burundi, DR Congo, Uganda, Central African Republic, Chad and Tunisia.

Context

Active in Indonesia since 2017, ASF, in close collaboration with several local partners, seeks to empower Indonesian community-based service providers (LASPs) to offer quality holistic services to justice seekers. The problems citizens face are rarely only legal: if they want their actions to be efficient, the LASPs need to take justice seekers' social, economic and physical environment into account, and provide global answers to their needs. ASF's robust evidence-based approach will provide information on their perspectives, concerns and needs in order to improve the understanding of the legal needs of the service providers and their communities for the purposes of capacity-building and advocacy.

Duties and responsibilities

- Development of the organization and its strategy in the country
 - Proposes relevant partnerships in order to develop synergies and enhance the impact of ASF actions in the country
 - Identifies new financing opportunities and cofinancing opportunities for the current program
 - Keeps abreast of the national and regional context developments with a view to propose new projects
- Project management
 - Develops and implements the strategic orientations of the program
 - Facilitates the cooperation between ASF and its Indonesian program partners
 - Coordinates planning and follow-up of activities and budgets
 - Utilises the Monitoring & Evaluation data to measure program performance and reorient it when necessary
 - Is responsible for financial and narrative reportings to donors
 - Gives technical support to the legal officers implicated in the program

- Communication and representation
 - Insures that ASF is visible locally and regionally, and specifically with Belgian, Indonesian and INGOs
 - Develops and manages the flow of internal and external communication

Requirements & skills

- Master's in Law, Political Sciences, International Relations
- 5 years of relevant work experience in the Justice sector
- Nationality : No restriction
- Excellent written and spoken skills in English
- Knowledge of Bahasa is a real asset
- Experience in project development and management
- Good knowledge of Indonesian and Southeast Asian region context
- Good team-working and network-running skills

We offer

- A 6-month contract renewable until the end of 2021
- Employment status: depending on the administrative situation of the chosen candidate (To be discussed)
- Attractive salary package

To apply

Please send your resume, cover letter and date of availability to job@asf.be before 30 September 2018 with "Indonesia Country Representative" as the Subject Heading.

Because of limited Human Resources, only preselected candidates will be contacted by ASF.
Thank you for your understanding.

Your application will be treated according to our personal data protection policy and will be deleted three months after the selected candidate starts in his/her position.